



# Registration Handbook

## REGISTRATION GUIDELINES AND INFORMATION

**REGISTRATION - \$25 per student**

Tuition payment is due the first class of each month. See tuition rate sheet for more information.

The tuition payment schedule is a 9-month payment schedule, September - May.

**Referral - Refer any new dancer to the studio and both dancers receive \$10 off tuition each month!**

**Students will be placed in the proper classes based on previous experience.**

**Costumes are \$115 per costume**

- Costume fee includes costume, all accessories, tights, earrings and a hanging bag.

Deposit \$60 per costume

- \$30 per costume due in October
- \$30 per costume due in November
  - Example) 9-11 BTJ has 3 routines in recital therefore 3 costumes \$30 per costume = \$90 costume deposit plus tax

**Recital Costume Balance is due January 31.**

**Recital Handbook will be emailed in March.**

**Recital Fee \$150 is due March 1. This includes all tickets for recital, rental of auditorium for dress rehearsal and recital. It also includes digital videos of the performance.**

## DATES TO REMEMBER 2024-2025

- CLASSES START - SEPTEMBER 3<sup>rd</sup>
- HALLOWEEN - NO CLASS October 31<sup>st</sup>
- FALL BREAK - November 19<sup>th</sup> to November 24<sup>th</sup>
- WINTER BREAK -December 23<sup>rd</sup> to January 4<sup>th</sup>
- SPRING BREAK - March 17-22
- PICTURE DAY - TBD
- IN STUDIO REHEARSAL WEEK - May 12-15
- DRESS REHEARSAL -May 17
- RECITAL - May 18

**TUITION:** On Pointe Dance Centre has 34 scheduled lessons throughout the year. Tuition is due the first week of class each month. Payments are monthly September-May. A \$25 late fee will be added to tuition after the 10<sup>th</sup> of the month. Students who have not paid their tuition will not be eligible to return until their account has been updated.

**COSTUME DEPOSIT \$60 per costume:** \$30 per costume is due by October 1<sup>st</sup> and November 1<sup>st</sup>. A costume statement with the remaining balance will be handed out to each student in December. That balance is due by January 31.

**RECITAL FEE:** \$150 per family is due no later than March 1 to participate in recital. This fee covers the rental of the auditorium, props, programs, and tickets. This also includes digital downloads of RECITAL. Moran recordings has done all our past recitals and they do a wonderful job. You will be able to download any routine from any smart device from a website with a passcode. Each student will receive 8 tickets to the show along with recital music emailed to the parent/guardian to practice with.

**\*\*ALL COSTUME AND RECITAL FEES ARE NON-REFUNDABLE. COSTUMES WILL BE ORDERED IN NOVEMBER. ONCE A COSTUME HAS BEEN ORDERED FOR YOUR STUDENT YOU ARE RESPONSIBLE FOR THE FULL AMOUNT.**

**FINALE:** All students are eligible to participate in the recital finale. A schedule for these extra complimentary practices will be in the recital handbook given out in March. These rehearsals are complimentary for participating in the year's recital but are mandatory to be in the finale.

**SNOW/EMERGENCY DAY:** We follow the OPS and MPS school district afternoon/evening activities guideline for snow days. If OPS has decided to cancel its afternoon/evening student activities, then we follow suit. You can always call to make sure classes are canceled. The studio will have a brief statement on the answering machine by 3:00 pm during the week and 7:30 on Saturdays. On Pointe has built into its schedule 2 snow/emergency days for inclement weather.

Student absences will not be reimbursed. If a student needs to make up a class for any reason, they will need to join another class for a week or schedule a private class at \$25 each. Please always call and let the studio know if you will be missing a class.

## PAYMENT INFO AND DUE DATES:

- August
  - \$25 Registration Fee
- September
  - Classes Start / Tuition
- October
  - Tuition / \$30 deposit per Recital Costume
- November
  - Tuition/ \$30 deposit per Recital Costume
- December
  - Tuition
- January
  - Tuition / Costume Balance
- February
  - Tuition / Recital Fee \$150
  - Competition Fee Balance
- March
  - Tuition
- April
  - Tuition / Picture Day
- May
  - Tuition / Recital