



Registration Handbook

REGISTRATION OVERVIEW

REGISTRATION - \$25 per student

Tuition payment is due the first class of each month. See tuition rate sheet for more information.

***New this 2019-2020 season – The tuition payment schedule has been changed to September – May. Based on feedback tuition payments will be a lower monthly payment for a 9 month payment schedule. Along with that the method of payment options have changed. We will accept credit cards and online payments for an additional processing fee, this will start by September of 2019.

Students will be placed in the proper classes based on previous experience.

Costume Deposit \$50 per costume

- \$25 per costume due in September
- \$25 per costume due in November
 - Example) 9-11 BTJ has 3 routines in recital therefore 3 costumes
\$25 per costume = \$75 costume deposit plus tax

Recital Costume Balance is due January 31.

Recital Handbook will be emailed in March.

***New this 2019-2020 season, Moran recordings has gone digital. Your recital digital download fees will now be included in your Recital Fee. There will no longer be a form or extra DVD fee in May.

Recital Fee \$150 is due October 1.

ON POINTE DANCE CENTER

REGISTRATION GUIDELINES AND INFORMATION

DATES TO REMEMBER 2019-2020

- CLASSES START - SEPTEMBER 3
- HALLOWEEN – NO CLASS OCTOBER 31
- FALL BREAK – NOVEMBER 26 through NOVEMBER 30
CLASSES RESUME DEC 2
- WINTER BREAK – DECEMBER 22 through JANUARY 5
- CLASSES RESUME JAN 6
- SPRING BREAK – MARCH 16 through MARCH 21
- CLASSES RESUME MARCH 23
- PICTURE DAY – SUNDAY APRIL 26
- IN STUDIO REHEARSAL WEEK – MAY 26 MAY 27 MAY 28
- DRESS REHEARSAL – SATURDAY MAY 30
- RECITAL – SUNDAY MAY 31

TUITION: On Pointe Dance Centre has 35 scheduled lessons throughout the year. Tuition is due the first week of class each month. Payments are monthly September-May. A 10% late fee will be added to tuition after the 10th of the month. Students who have not paid their tuition will not be eligible to return until their account has been updated.

COSTUME DEPOSIT \$50 per costume: \$25 per costume is due by September 1st and November 1st. A costume statement with the remaining balance will be handed out to each student in December. That balance is due by January 31.

RECITAL FEE: \$150 per family is due no later than OCTOBER 1 in order to participate in recital. This fee covers the rental of the auditorium, props, programs, and tickets. This also now includes digital downloads of RECITAL. Moran recordings has done all our past recitals but are no longer doing DVDs. This means you will be able to download any routine from any smart device from a website with a passcode. There will be no more recital DVD forms or fees at the end of year. Each student will receive 8 tickets to the show along with recital music emailed to the parent/guardian to practice with.

****ALL COSTUME AND RECITAL FEES ARE NON-REFUNDABLE. COSTUMES WILL BE ORDERED IN NOVEMBER. ONCE A COSTUME HAS BEEN ORDERED FOR YOUR STUDENT YOU ARE RESPONSIBLE FOR THE FULL AMOUNT.**

****IF YOU DROP A CLASS AFTER FEBRUARY 1st YOU ARE RESPONSIBLE FOR THE REST OF THE YEARS TUITION.**

FINALE: All students in COMBO BTJ classes are eligible to participate in the recital finale. A schedule for these extra complimentary practices will be in the recital handbook given out in March. These rehearsals are complimentary for participating in the years recital but are mandatory in order to be in the finale.

SNOW/EMERGENCY DAY: We follow the OPS school district afternoon/evening activities guideline for snow days. If OPS has decided to cancel its afternoon/evening student activities, then we follow suit. You can always call to make sure classes are cancelled. The studio will have a brief statement on the answering machine by 3:00pm during the week and 7:30 on Saturdays. On Pointe has built into its schedule 2 snow/emergency days for inclement weather. If we don't use the snow/emergency days students will still have 35 regular lessons 2 being free. If we use more than our 2 days, then we will schedule make up classes.

Student absences will not be reimbursed. If a student needs to make up a class for any reason, they will need to schedule a private at \$50 each. Please always call and let the studio know if you'll be missing a class.

PAYMENT INFO AND DUE DATES:

- August
 - \$25 Registration Fee
 - \$25 deposit per Competition Costume
- September
 - Tuition
 - \$25 deposit per Recital Costume
- October
 - Tuition
 - \$25 deposit per Competition Costume
 - \$150 Recital Fee
- November
 - Tuition
 - \$25 deposit per Recital Costume
- December
 - Tuition
- January
 - Tuition
 - Costume Balance
 - Competition Fee Balance
- February
 - Tuition
- March
 - Tuition
- April
 - Tuition
 - Picture Day
- May
 - Tuition
 - Recital

ON POINTE DANCE CENTRE REGISTRATION FORM

STUDENTS NAME: _____

PARENTS NAME: _____

ADDRESS/ZIP: _____

PHONE: _____ PARENTS CELL: _____

DATE OR BIRTH: _____ AGE ON SEPTEMBER 1: _____

EMAIL: _____

EMERGENCY CONTACT: _____

EMERGENCY CONTACT NUMBER: _____

MEDICAL CONDITIONS: _____

HISTORY OF ILLNESS: _____

PREVIOUS DANCE EXPERIENCE: _____

OF YEARS DANCING: _____

EXPECTATIONS OF YOUR DANCE EDUCATION FOR THE UPCOMING YEAR:

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CLASS ENROLLMENT

	CLASS	DAY	TIME	TUITION RATE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

On Pointe Dance Centre Permission Form and Waiver

*I FULLY UNDERSTAND THE CONDITIONS LISTED IN THE ON POINTE DANCE CENTRE REGISTRATION HANDBOOK AND WISH TO ENROLL MY CHILD AND/OR MYSELF IN DANCE CLASSES AT ON POINTE DANCE CENTRE.

Parents/Guardians Signature:

*I understand that in some cases, or with certain health conditions, physical movement can lead to injury or other serious medical conditions. I recognize that participation in classes conducted at On Pointe Dance Centre is done at my own risk and the risk of my child. I therefore waive and release, discharge and hold harmless On Pointe Dance Centre, and any or all its representatives from any liabilities that may arise from or be related to the classes at On Pointe Dance Centre. I further agree to hold harmless On Pointe Dance Centre and any or all its representatives from any liabilities by my negligence or willful misconduct, or that of my child.

Parents/Participates Signature:

Date: _____

*I understand and acknowledge the Picture/Video policy in order to protect and respect the privacy and property of On Pointe Dance Centre's students, facility, and staff that I, myself, my spouse, or my child, may not publish any pictures or videos of On Pointe Dance Centre's students, staff, teachers and choreography on the internet. This includes but not limited too websites such as Facebook, YouTube, Instagram and Twitter. I do understand that I may publish pictures of my own children on my personal websites as I wish.

Parents/Participates Signature:

Date: _____

*I give On Pointe Dance Centre permission to use pictures/videos of my children for their website, Facebook and other advertising mediums only for the use of promotion for On Pointe Dance Centre.

Parents/Participates Signature:

Date: _____

Please return the registration form and this signed portion to On Pointe Dance Centre along with your \$25 registration fee.

On Pointe Dance Centre
1812 N. 120th Street
Omaha, NE 68154